POSITION STATEMENT

Title:	Information Technology Security Advisor (ITSA)	Position no:	7026
Level:	IBA Level 7 ($146,074 - $171,151)	Last updated:	April 2023
Location:	Canberra or Sydney	Term:	Ongoing
Program:	Business Services		
Section:	Information Technology		

Context:

Indigenous Business Australia, partners and invests with Aboriginal and Torres Strait Islander people who want to own their future. We go further than provide money; we invest in people, places and ideas that are ready. We help make them real. We're deeply invested in the financial success and economic independence of Indigenous Australians. It's why we exist.

We provide a range of services for Indigenous Australians to create wealth and accumulate assets, take up investment opportunities, create business enterprises that provide additional employment opportunities, and to purchase homes. We achieve these outcomes by applying a commercial focus, and by building mutually respectful and productive partnerships with Indigenous Australians, government, non-government and private sector organisations.

Our staff are invested, informed, responsive, respected and connected.

Role:

Reporting to the Director of IT, the Senior IT Security Adviser (ITSA) drives cybersecurity strategy, investment and culture to ensure the confidentiality, integrity, and availability of IBA electronic information by communicating risk to senior management, creating and maintaining enforceable policies and supporting processes, and ensuring compliance with regulatory requirements.

In line with ICT strategic direction the Senior ITSA will assist with Cloud Services integrations to build security into and around IBA's customer, public and staff facing systems. The ability to provide technical delivery support of ICT environment migration projects with a Managed Services approach to market is required. Effective verbal and written communication skills and proficiency in writing technical specifications or documentation is required. The ability to prepare business cases and project documents for ICT projects though an ICT security lens to drive actions and activities that build and sustain a culture of cybersecurity readiness is important.

Duties:

- Contribute to the development and implementation of the IBA Cybersecurity strategy, plans, policies, roadmaps and architecture to safeguard confidential information.
- Directs an ongoing, proactive risk assessment program for new and existing systems.
- Initiate complex research and analysis activities necessary to determine information technology (IT) security requirements. Prepare and present comprehensive reports, memos, briefing notes and other documents incorporating research and feedback.

- Develop, promote and implement security awareness training programmes for IBA staff and stakeholders and assess their effectiveness.
- Investigate major breaches of security, and recommend appropriate control improvements, and contribute to development of information security policy, standards and guidelines.
- Ensure security vulnerabilities are managed by directing periodic vulnerability scans, tests & assessments and integrating appropriate security tool sets, services and improvement activities.

Required capabilities

These are essential unless otherwise indicated.

Knowledge and experience

- Sound knowledge of and experience in ensuring compliance with the Protective Security Policy Framework (PSPF) and Australian Government Information Security Manual (ISM).
- Demonstrated experience and ability to work across a broad range of ICT systems and technology platforms.
- Knowledge of current and emerging technologies and the application of them in a modern ICT environment.
- Experience in disaster recovery and business continuity planning to prevent, plan for and respond to system catastrophes or cyber incidents.
- Experience in developing, implementing, managing and maintaining ICT infrastructure including server and network configuration, identity, PAM, SIEM, security, cloud services, connectivity, and backup.
- Proven experience to communicate with influence, negotiate outcomes and manage complex stakeholder relations.

Skills and attributes

- Demonstrated experience leading and managing the development and delivery of information security in a multi-disciplinary government organisation.
- Demonstrated experience in the selection, design, justification, implementation and operation of controls and management strategies to maintain the security, confidentiality, integrity, availability, accountability and relevant compliance of information systems with legislation, regulations and relevant standards.
- Strong Logic, correlation, analytical, and communication skills, verbally and written.
- Ability to prioritise tasks, give a high level of attention to detail, and successfully interface with all facets of the organisation.
- Broad experience in the provision of complex advice and management of security strategies to mitigate identified risks and ensure adoption and adherence to standards.

Prerequisite requirements

- Relevant certifications to support your experience across security architecture, cloud or cyber security operations will be beneficial.
- The successful applicant must hold or be willing to undergo a security clearance to the level of Baseline as a condition of employment.
- To satisfy character requirements successful applicant must undergo a police records check.

Reference documentation: www.iba.gov.au

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Further enquiries: Jeff Melmoth – 02 6257 8888 / 0416 273 601 or email jeff@infiniteworld.biz
Applications: New Job Opening: Information Technology Security Advisor (ITSA) in ACT, AU (vincere.io)
Closing date: 24 May 2023 Closing time: 11:59PM